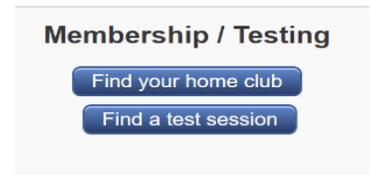


WFS EntryEeze Learn To Skate Online Registration Instructions

These instructions are meant to get you started with the registration process. We urge all skaters to register online. If you have questions, please contact Katie McKenzie at katielmc@aol.com

Step One: Go to EntryEeze.com and at the top right of the page you will see the Membership/Testing Menu. Click on Find your home club. On the next screen, Type in or Select Warwick Figure Skaters, Inc. and then click Go to Club.



Direct Link: <https://comp.entryeeze.com/Membership/Welcome.aspx?cid=266>

If you never skated with Warwick Figure Skaters OR you skated with Warwick Figure Skaters prior to the Summer Session that began July 11, 2018, you will have to create an account in EntryEeze. PROCEED TO STEP 2 – NEW MEMBERS.

If you skated in the Summer 2018 or Fall/Winter Session 18/19, an EntryEeze account has been created for you. You should have received a verification email instructing you to activate your account. If your account activation was successful, PROCEED TO STEP 3 – EXISTING MEMBERS. If you did not receive a verification email, contact Katie McKenzie at katielmc@aol.com for assistance.

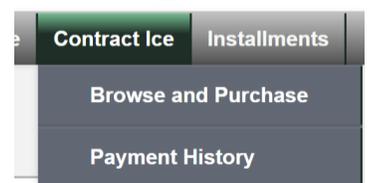
Step Two: New Members. On the left-hand side of the page under New Members, select Apply for Membership. Follow the on-screen prompts. You will be sent a verification email. Click on the link in your verification email to activate your account. Once activated on the top menu bar, select Apply/Renew and select the membership type “LTS”, and click on “Apply”. On the next screen select “I am not a member of any club”, click on save. On the next screen fill in the additional information and click Save. Proceed to the shopping cart and confirm the LTS membership. Click on the Return to Home Page Icon. **PROCEED TO STEP 4 – CONTRACT ICE.**



Step Three: Existing Members. On the left-hand side of the page under Existing Members, select Access My Account. Enter your email and password. **PROCEED TO STEP 4 – CONTRACT ICE.**



Step Four: Contract Ice. In the main menu on the right-hand side, under the Contract Ice tab, select Browse and Purchase. Select the contract labeled Spring 2019 Learn To Skate Program and click on Continue. Select the session you want to join, select payment type Full Price, and then click Add to Cart. Follow the on-screen prompts. When you’ve completed selecting the session(s) you want to join, click on the Cart Icon at the top right of the page to proceed to Check Out. Review your order and follow the on-screen prompts to make your purchase. Acceptable forms of payment are MasterCard, Visa, Discover Credit Cards or Debit cards. Warwick Figure Skaters does not accept American Express.



Any time your personal information changes, please log back into your account and make the necessary changes by clicking on the Manage My Family tab. Email is Warwick Figure Skaters primary form of communication. Additional information about Warwick Figure Skaters can also be found at www.warwickfs.org.